



Annual report

Report Period – 1.1.2021 - 31.12.2021

Institute for Development and European
Integration (IREI)

Zmaja od Bosne 76

71000 Sarajevo

Bosna i Hercegovina

Tel/Fax: +387 33 950 901

Email: info@irei.ba

www.irei.ba

Report submitted by:

Ivan Barbalić
IREI President

I. Introduction

In the beginning of 2021, before we received confirmation of the project, initial talks with potential employees of IREI have been conducted in order to form the implementation team of project Ozone, which consists of 3 persons employed full time (Project manager, Contact person for municipalities and a Project assistant) and two employed part time (Administrative assistant and Policy officer). Before the project started, in agreement with the advisory board of IREI the methodology for the Ozone project was set up and strategic plan for its implementation was presented and adopted.

In the strategic plan, it was decided that the focus of the organization is to accordingly implement the Ozone project, which will lay foundations for the future discussions with potential donors for continuation of it or, it would open a path for new projects to be pitched to them and to raise significant funds in order to expand our organization. The main goal for 2022 is to expand our donor network by at least two different organizations in order for the goals to be reached.

For the purposes of the Ozone project and many other projects that are in line a network of consultants was created with over 20 people interviewed for this purpose. Along with that, discussions with our partners from Swiss embassy and Swedish embassy were constant and we were getting feedbacks and ideas on how to improve project implementation.

First visual identity was created in cooperation with Verklaren as well on the beginning of the project, which included a new branded logo of IREI, web-site (www.irei.ba) and social media materials (profile photos, cover photos), e-mail signatures for all employees, visit-cards and banner. After its presentation, it was accepted by the board of directors.

II. Project Progress

The start-up phase focused on drafting and publicizing a public call for municipalities. A total of 13 municipalities applied including a good geographic and political party balance. Field visits were conducted with 10 finalists, leading to the recommendation to accept six municipalities rather than the planned five, with two of the municipalities focused on three thematic areas rather than the full six. The recommendations were approved by the project board at the meeting on June 23. For the pilot municipality, we have selected municipality Center Sarajevo for the purpose of its location and since it is widely considered as the most advanced municipality thanks to the size of the budget and human resources, which we have assessed before the decision was made. In the first phase of the project, we have conducted 39 events (meetings, interviews and focus groups) with ca. 50 municipality staff and citizens (48% men, 52% women) during this period and analysed over 59 documents which were shared with IREI consultants for the purpose of recommendations, 65 of them, which were presented to the municipality Center Sarajevo. The product of these activities was summarised analysis in the form of Gap analysis report (GAR).

During the period from September to December, the consultants and Ozone team completed the remaining five GARs as planned. We also selected four new consultants during this period for work on the remaining municipalities. We selected two of these because the IREI staff invested significant time to complete the GAR for the pilot municipality to the level of our standards, while we selected an additional two because the consultants were too engaged on other assignments. We selected the new consultants by an open call in accordance with IREI's procurement policy. Following assessments of the received applications, we interviewed the finalists and IREI's procurement commission made the final decision. As an indicator of the level of activity by the Ozone team leading to the relevance of the resulting GARs, 58 events (interviews - 43, focus groups - 8, meetings - 4, and presentations - 3) were held with ca. 245 municipality staff and citizens (51% men, 49% women) during this period.

Following a period for analysis subject to agreement with each municipality, the entire Ozone team presented key findings and measures and fielded questions by Mayors and their key staff in four municipalities (Centar Sarajevo, Bihać, Modriča and Gradiška). The composition of this staff group varied according to the municipality but always included key advisors and heads of most or in some cases all departments (službe/odjeljenje).

Find the graphic presentation of recommended measures by thematic areas (Figure 1) and adopted measures by the municipalities (Figure 2).

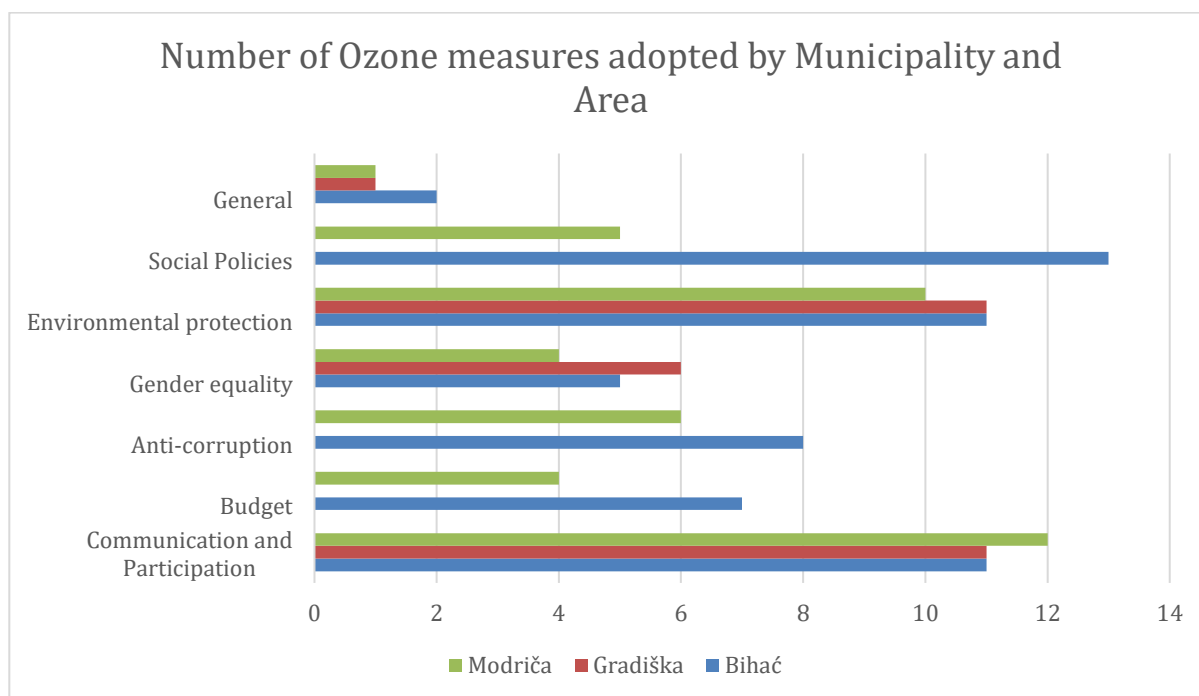


Figure 1

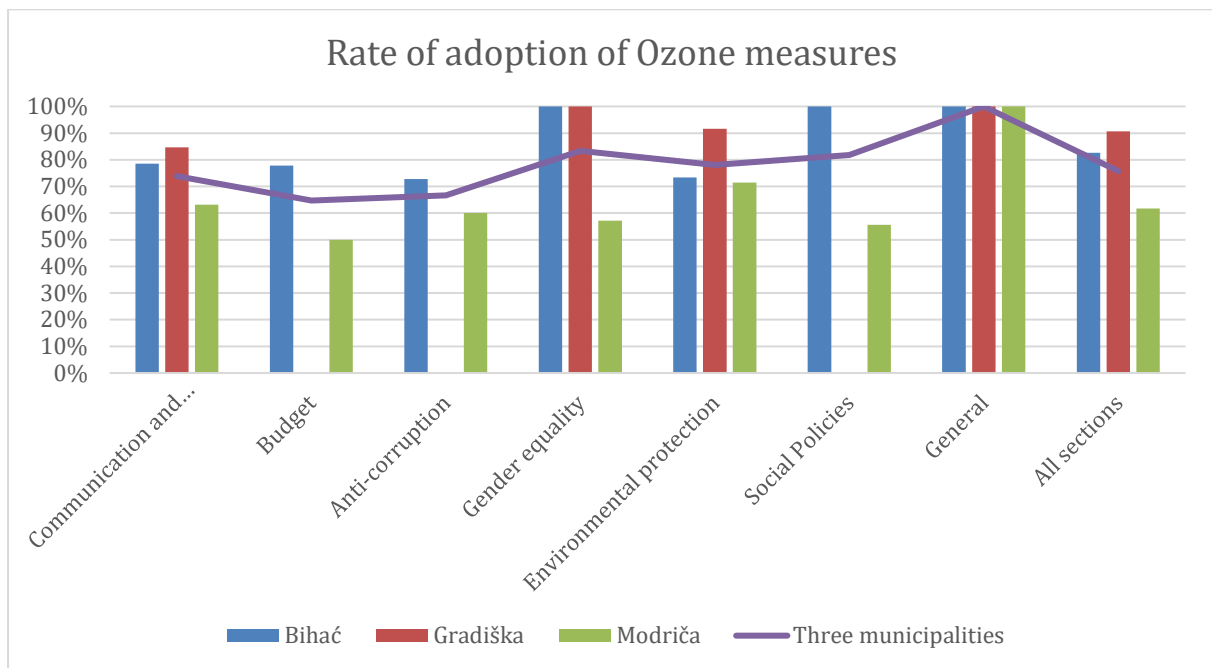


Figure 2

III. Future plans

In the next period, Ozone team is planning to work closely with the municipality implementation teams in order to implement the recommendations with the help of consultants through being in constant communication with our municipality contact persons and providing them assistance through sending out good practices, reviewing documents, organization of educations, preparation of local policies and regulations. Number of trainings are planned for the spring and summer of next year in order to support the municipalities in their effort of implementing the measures as well with strengthening the capacities of municipal staff in order for them to be equipped to implement and create policies by themselves after the project Ozone ends.

We are continuously developing internal capacities, as we already produced several policies for the partner municipalities for the thematic areas: gender, environment, communication and participation.

In the spring of 2022 an event for municipalities is planned in which we plan to, for the first time, present the project Ozone to the public and gather all of our mayors in one place to discuss their New Policy Programmes and the most important measures they plan to implement, and with that we plan to give them space for their presentations of their good practices which are unique for the municipalities they represent.

IV. Annex

A. IREI 2021 Expenses

Revenue	BAM
Ozone project	260000
Salaries	102785
Consultants	72370
Office costs	17438
Activities	15988
Other costs, services	3346
Total	211927

